

File no.13/HRD/10/AM26
भारत सरकार / Government of India
वाणिज्य एवं उद्योग मंत्रालय / Ministry of Commerce & Industry
संयुक्त महानिदेशक विदेश व्यापार का कार्यालय/Office of Joint Director General of Foreign Trade
2nd Floor, BSNL Exchange Building, Bajaj Nagar, JLN Marg, Jaipur-302015
Email: jaipur-dgft@nic.in

Dated: June 11, 2026

ADVERTISEMENT FOR ENGAGEMENT OF YOUNG PROFESSIONALS (ON CONTRACT BASIS) AT OFFICE OF THE JOINT DIRECTOR GENERAL OF FOREIGN TRADE, JAIPUR, RAJASTHAN

The Directorate General of Foreign Trade (DGFT), an attached office of the Ministry of Commerce & Industry, Government of India, is headed by the Director General of Foreign Trade. Since its inception, DGFT has played a pivotal role in promoting India's external trade. With the shift towards liberalisation and globalisation since 1991, DGFT's role has evolved from regulation to facilitation of exports and imports in line with national interests.

2. DGFT is responsible for formulation and implementation of the Foreign Trade Policy (FTP), with the primary objective of promoting exports. It also issues authorisations/scrips and monitors export obligations through a network of Regional Authorities (RAs).

3. The Office of Joint DGFT, Jaipur, which has jurisdiction over the State of Rajasthan, invites applications for engagement of Young Professionals (YPs) on a contractual basis to assist in policy formulation and implementation under FTP schemes. Selected candidates may, based on performance, be considered for progression as Consultants in subsequent years.

No. of Vacancies: 01 (One)*

*The number of vacancies may increase or decrease in due course.

Eligibility Criteria

1. Age Limit : Maximum 35 years as on 31.03.2026

2. Essential Qualifications

Discipline	Eligibility Criteria
Economics/ International Trade/ Law/ Public Policy / Commerce	Postgraduate / Master's Degree in relevant discipline from a recognised university
Management	Master in Business Administration (MBA) from a recognised university
Engineering	B.Tech/B.E./M.Tech/MCA from a recognized university

Preference: Candidates with experience in Foreign Trade / Public Policy / Management / Law, with proficiency in computer applications (MS Word, Excel, Data Analytics, etc.)

3. Pay, Allowances & Other related Conditions

- Selected candidates will receive a **consolidated remuneration of ₹56,000/- per month** (subject to applicable deductions such as TDS/Professional Tax). No additional allowances will be admissible.
- Engagement will initially be for one year, extendable based on performance and requirement.
- Working hours will normally be 9:30 AM to 6:00 PM on working days. However, candidates may be required to work beyond office hours or on holidays, depending on exigencies.
- Leave entitlement: 8 days per year (pro-rata) with prior approval. Leave not availed cannot be carried forward. Leave without pay up to one month may be granted with approval. Female candidates are eligible for maternity leave as per applicable Government rules.
- Candidates may be required to travel within India. TA/DA will be admissible as per Assistant Section Officer (ASO) norms.
- The engagement is purely contractual and does not confer any right to permanent employment in DGFT or Government of India.

- The selected candidate may be required to furnish a certificate of good health/medical fitness from a registered medical practitioner, if considered necessary by the competent authority.
- The selected candidate shall be responsible for arranging and maintaining adequate personal insurance, including health and life insurance, at his/her own cost during the period of engagement.
- The Directorate reserves the right to terminate the engagement:
 - With 30 days' notice (or payment in lieu thereof), or
 - Immediately, in case of unsatisfactory performance or misconduct.

4. Terms & Conditions

- i. Selection will be based on interview of shortlisted candidates. Interview details will be communicated via email. No request for change in schedule will be entertained.
- ii. The engagement is subject to verification of educational qualifications, experience and other supporting documents. If any information furnished is found to be false, incorrect or misleading at any stage, the engagement shall be liable to be terminated forthwith and appropriate action may be taken as per applicable rules.
- iii. Young Professionals shall be governed by the Official Secrets Act, 1923, and shall maintain confidentiality of all official information.
- iv. Young Professionals shall be expected to maintain high standards of integrity, professional conduct, confidentiality and devotion to duty while discharging their responsibilities.
- v. Young Professionals shall not use, publish, disclose or otherwise exploit any information obtained during the course of engagement for personal, commercial or professional advantage without prior written approval of the competent authority.
- vi. The selected candidate shall be required to comply with all applicable Government instructions, including provisions relating to prevention of sexual harassment at the workplace.

- vii. Any dispute arising out of the engagement shall be subject to resolution in accordance with the applicable rules and instructions of the Government of India.
- viii. The period of engagement shall commence from the date of joining and shall be governed by the terms and conditions issued by DGFT from time to time.
- ix. Selected candidates may be required to execute a Non-Disclosure Agreement (NDA) prior to commencement of work.

5. Application Process

Interested and eligible candidates may apply online using a valid Gmail Id, along with supporting documents, at the link provided below:

Last Date: 11:00 PM, 30th June 2026

Application Link: <https://forms.gle/ooNNNHjPYWXGyZH9>

Incomplete applications or those received after the due date will not be considered.

K. C. Meena
Asst. Director General of Foreign Trade
O/o Joint DGFT, Jaipur

Copy to:

1. Deputy DGFT, HRD-I, DGFT HQ, Vanijya bhavan, New Delhi – 110 011 for information and for uploading in the DGFT website.
2. O/o Zonal Additional Director General of Foreign Trade, Indraprastha Bhawan, IP Estate, ITO, New Delhi 110002 for uploading on their website.
3. Notice Board/Website of the Office of Joint DGFT, Jaipur/Hindi Section.